

MFA Minutes
4/22/08
7667 10th Street North
Oakdale, MN 55128

1. Welcome/Introduction/Question and Answer
2. Call to order 6:50 pm
3. Reading of Mission and Vision
4. Roll Call: D. Emery, C. Emery, K. Wood, R. Bend, L. Tangen-Foster, J. Tangen-Foster
5. Misc. Attendees: J. Cairns, B. Engstrom, Jane Husnik, Kendra Hunding, S. Dess
6. Approval of Meeting Agenda
Kim moves to change #13 to #10 and the rest of the items down, Don seconds, motion passes
7. Review Approval of 3/25/08 and 4/11/08 Minutes
Don moves to approve 3/25 and 4/11 minutes, Kim seconds, no discussion, motion passes
8. Treasurer's Report
Current balance: \$43, 720.30
Claire moves to accept the Treasure's Report, Kim seconds, no discussion, motion passes
9. Consent for Payables
N/A
10. Kim motions to move #22 to #10
11. Food Vendor
Patrick Mackenzie
Would provide service to MFA and one other school only
Works with Fresh and Natural Foods

Old Business

12. Lease Agreement
J. Cairns, R. Bend, and B. Engstrom have worked to negotiate lease and presented changes--specific area of change: taxes, utilities and maintenance were responsibility of landlord, now just taxes
Richard moves that the BOD approves the deal points contained in this lease and the overall lease format subject to final review by J. Cairns and the landlord, authorizing any officer or director to execute the lease, Don seconds, J. Cairns will send final copy to Steve Dess, motion passes
13. Board Membership
Jane Husnik and Kendra Hunding have expressed interest in joining the BOD

J. Husnik is K parent and teacher interested in being involved in child's school

Don moves to add J. Husnik and K. Hunding to MFA BOD, R. Bend seconds, motion passes

Kim will contact John Cavalieri to add new members to email communication

Kim will talk with D. Ramseth about interest in remaining on BOD

14. Calendar of Events (Upcoming/Previous Trainings)

J. Tangen-Foster attended UFARS and Standards and will report at a later date

MDE Year End Training 4/23-J. Tangen-Foster will attend

15. Ground Breaking Ceremony

B. Engstrom suggests ground breaking ceremony with Woodbury paper, students, BOD, etc.

16. Hiring of Charter School Financial Consultant

K. Wood and D. Emery interviewed 3 candidates and suggests Traci LaFerrier to be hired by BOD

R. Bend moves to hire Traci LaFerrier as MFAs Business Manager subject to negotiation of a contract accepted by the BOD, Don seconds, no discussion, re-open discussion to share information about each candidate, no further discussion, original motion passes

Next steps: R. Bend will draft a contract

17. Liability Insurance

Voted on at 4/11/08 meeting, D. Emery will send check to Charter Safe

18. Telephones

Current mobile service through Sprint

Discussion tabled and BOD will explore services for future additional phones

D. Bend motions to transfer phone to MFA and when phone plan is adopted for school that mobile number will stay with MFA, C. Emery seconds, no discussion, motion passes

19. Planning Collaboration/Board Handbook Development

L. Tangen-Foster sent BOD document (document is at end of "Start Up" email sent on 4/22)

20. Communications Plan (email and documents)

D. Emery created Knowledge Transfer

All documents in need of review (including minutes) must be submitted to BOD at least 3 days prior to BOD meeting to be added to agenda/discussed/voted on at BOD meeting

21. Approval of Marketing Spending (4/11/08)

Review of approval for Start Up Coordinator spending (see 4/11/08 minutes)

22. Governance/Administration

R. Bend and D. Emery will contact EdVisions school references and “non-references” to provide feedback to BOD about EdVisions

S. Dess shared EdVisions insight

New Business

23. Marketing, Spending Money, Revision of Federal Grant
Tabled

24. Financial Systems

Business Manager responsibility

25. Advertising for Teachers/Teacher Recruitment

K. Wood presented Teacher Recruitment plan for review

BOD suggested changes to Teacher Recruitment

K. Wood motions to approve Teacher Recruitment plan with suggested changes, with posting to be done by Friday, Don seconds, no discussion, motion passes

C. Emery will send L. Tangen-Foster plan to post

26. Office Space

Tim has approved leasing office space to us for \$200/month per John Ryberg’s suggestion

27. Parent Informational Meetings

K. Wood motions to accept enrollment at its current levels with multi-age groups and a half day kindergarten class, C. Emery seconds, discussion-in a couple of weeks, enrollment may change, D. Emery abstains, motion passes

28. Green Charter School Network

J. Tangen-Foster shared brochures and we have a year to determine if MFA wants to be a member

D. Emery motions that MFA join the Green Charter School Network for 2 years/\$200, Jane seconds, no discussion, motion passes

29. Pioneer Press ad “Green Insert”

BOD unable to vote on ad due to not having quorum

30. Green Charter School Workshop (5/13 in Oshkosh)

K. Wood motions to approve admission cost for L. Tangen-Foster and BOD member to attend, Don seconds, no discussion, motion passes

31. Credit Card

Tabled

32. Religion

Tabled

33. All Day Kindergarten Funding

L. Tangen-Foster will research to determine appropriate cost (\$15-\$18/day)

34.EIC Training

2 schools have expressed interest in sharing expense in training (August 11-15)

35.501c3 Filing

Tabled

36.Committee Reports

Facilities-reported earlier

Curriculum-will work to set regular meeting dates

Marketing-need committee, J. Husnik will become 3rd check signer

Personnel-BOD approved T. LaFerrier, moving ahead with teacher recruitment

37.Board-Sponsor Discussion

Will be meeting with new and existing schools

38.Next Meeting Date and Place

May 6th, 6:00pm question/answer session, 6:30pm regular BOD meeting

39.Adjourn

Kim motions to adjourn meeting

Meeting adjourned at 9:58pm